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1912
Lincoln County Extension

New Mexico State University
Cooperative Extension



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Lincoln County 4-H chaperones must be enrolled as a volunteer or leader through the county's extension office, and the chaperone must be current with the 4-H screening standards. This chaperone form will not be accepted until 30 days prior to the 4-h event registration deadline. Registration fee needs to be paid by chaperone, by the county deadline. It is to the discretion of Lincoln County Extension if a chaperone receives reimbursement for the 4-H event. If reimbursement is issued, it will be after the return of the attendants from the event. It is **REQUIRED** that this form be faxed or e-mailed to the county office. If the form is e-mailed, it must be sent to the two following addresses.

Fax: 575-648-2509

E-Mail List: aulyon98@nmsu.edu, lincoln@nmsu.edu

Date: _____

Last, First, and Middle Name: _____ E-Mail Address: _____

Cell Phone: _____ Other Phone: _____ DOB: ____/____/____

Gender: M or F 4-H Event: _____

Is your 4-H screening up to date? Yes No I have not been screened I don't know

Vehicle Insurance Company: _____ Policy Number: _____

How many Passengers can you take? (make sure to accommodate for luggage if overnight event) _____

Drivers License Number: _____ State: _____ Issue Date: ____/____/____ Expiration Date: ____/____/____

☐ I have not had any prior convictions for driving while impaired, or driving while under the influence of alcohol or drugs. If yes, please explain: _____

☐ I understand the responsibilities of safe driving and assume full responsibility as a chaperone for 4-H members.

☐ As a 4-H Chaperone I agree to respect and follow all rules set forth by the NMSU 4-H Policies and Procedures Handbook.

☐ I understand that I am offering my services to the Lincoln County 4-H Youth Development program without compensation and may require out-of-pocket expense. **My Signature below certifies that I have provided correct information.**

Signature: _____ Date: _____

Office Use Only:

Date Received: _____ Received By: _____

Approved: _____ Denied: _____

ADULT CHAPERONES

4-H Agents will provide guidance and training to adult volunteers who are serving as chaperons for youth activities. The duties of chaperons include the following:

1. An adult chaperone must be at least 21 years old and 25 years of age for regional and national events.
2. Suggested chaperone ratio:
Senior Youth: 1 Adult per 8 youth
Junior Youth: 1 Adult per 8 youth
Novice Youth: 1 Adult per 8 youth
Cloverbuds: 1 Adult per 5 youth
3. Orient youth participants as to expectations of dress, manners, safety, punctuality, etc., for the event and to answer concerns and questions of the youth.
4. Monitor participants while at the event.
5. Act as informal mentors to young participants and model appropriate behavior.
6. Sign the NM 4-H Adult Medical and Liability Release / Code of Conduct Contract and Media Release Form 300.A-4 (R-2013).
7. Conditions required for an adult to transport others:
 - a. Has vehicle insurance, individual liability and medical coverage for each 4-H activity.
 - b. Understands the responsibilities of safe driving.
 - c. Has no prior convictions for driving while impaired, driving while under the influence of alcohol or drugs.
 - d. Has a valid driver's license.
8. See page 18 under 4-H Activities section regarding youth/adult rooming arrangement. New Mexico 4-H statewide events are designed to be age appropriate activities conducted in a safe environment. In order for these events to meet their goals and be successful, the 4-H program relies on chaperones. Chaperones are responsible for and must participate with the delegation, providing support and direction for the delegation at all times. Due to limitations in facilities and financial resources, and the liability involved, **we cannot accommodate children who are not registered participants for the event** and we cannot register youth who do not meet the age guidelines established for any given event. A chaperone's (Extension personnel or adult volunteer) non-participating child(ren) may not travel or lodge with the chaperone until the conclusion of chaperone responsibilities to the delegation.

To view full handbook, please go to:

<http://aces.nmsu.edu/4h/documents/2016-17-pp-handbook-with-approved-changes-update-9216.pdf>